



Wedding Coordinator Checklist



Ceremony

Celebration: Word Mass

Unity Candle Yes No Flowers to Parent Yes No

Flowers to Mary Yes No



Wedding Party

Bride: _____

Groom: _____

Maid of Honor: _____

Best Man: _____

Bridesmaid _____

Groomsman _____

Ring Bearer _____

Flower Girl _____

Jr. Bridesmaids _____

Jr. Groomsman _____

Grandparents of the Groom (1)

Grandparents of the Groom (2)

Grandparents of the Bride (1)

Grandparents of the Bride (2)

Parents of the Groom

Parents of Bride

Ushers



Liturgical Ministers

1st Reading

2nd Reading

Petitions

Extraordinary Ministers

Gift Bearers



Entrance Procession

1. **Prelude**

2. **Seating of the Family**

Music Change: Yes No

- a. Grandparents of the Groom Set 1
- b. Grandparents of the Groom Set 2
- c. Grandparents of the Bride Set 1
- d. Grandparents of the Bride Set 2
- e. Parents of the Groom (*Unity Candle?*)
- f. Mother of the Bride (*Unity Candle?*)

3. **Bridal Party Entrance**

Music Change: Yes No

- a. Priest & Groom
- b. Bridesmaids & Groomsmen
- c. Maid of Honor & Best Man



Liturgy of the Word


2. **1st Reading**

 _____




Lector _____

3. **Responsorial Psalm**

 _____

4. **2nd Reading**

 _____



Lector _____

5. **Gospel**

 _____

6. **Prayers of the Faithful**



Lector _____

Water Cruet*

Bowl*

Corporal*

3. Books

Lectionary { 1st Reading 2nd Reading Gospel }

Sacramentary { Opening Prayer, etc Preface }

Petitions Rite of Marriage Book

4. Gift Table

Paten w/ Hosts* Flagon of Wine*

5. Extras

Flowers to Parents Flowers to BVM Holy Water for Ring Blessing

Unity Candle Programs

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 **Rehearsal Checklist**

1. Opening Prayer

Rehearsal



Opening Prayer for Rehearsal

Almighty God, hear our prayers for **N.** & **N.** who will come before you tomorrow to be united in the sacrament of marriage. Increase their faith in you and in each other and through them bless your Church. We ask you this through Christ our Lord. - Amen

2. Greeting

- a. Reception of a Sacrament
- b. Respect for the couple

3. Line Bridal Party Up and Place Them

4. Demonstrate & Practice walking down the aisle.

- a. Unity Candle (w/ Parents)
- b. Meeting up with partner
- c. Giving the Bride Away
- d. Slow

4. Go through ceremony.

- a. Instruct readers when to come forward
- b. Instruct gift bearers

5. Final Announcements

- a. Shoes
- b. Rings
- c. Dress
- d. Consumption of Alcohol
- e. Arrival time & dressing room(s)